

MINUTES
LAW LIBRARY ADVISORS' MEETING
OCTOBER 24, 2017

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Tuesday, October 24, 2017, at 12:00 noon, in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were James Schmidt, Paige Greenlee and Susan Miles Whitaker. Judge Christopher Nash was unable to attend due to a conflict and sent his apologies. Also in attendance were Paul Johnson, Esq. (representing the County Attorney's office), Lisa Wagner and Norma Wise.

Mr. Schmidt, as Chair, opened the meeting at 12:15pm and followed the set agenda previously noticed. Discussion was held on the Minutes of the meeting of the Law Library Advisors, dated August 23, 2017, and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Susan Miles Whitaker, seconded by Paige Greenlee and approved to accept the Minutes with no changes, additions or deletions.

Law Library Manager's Report

Norma Wise presented the Manager's Report updating the Advisors on comparison of September 2017 to September 2016. Norma explained that all most of the statistics have continued to grow. Programming continues to be the only challenge.

The Law Library's final FY17 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The year ended within budget and there were no outstanding issues.

Old Business

CLE CD Circulation

The CLE CD sets are almost all entered into the Library's circulation software. The barcoding and security tapes have also been affixed to the sets. There are a couple of issues that still need to be worked out, but there should be no problem starting the circulation of the CDs through all branches of the library by the end of the year.

Advertising in Conjunction with the Hillsborough County Bar Association

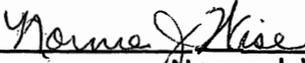
Paige Greenlee informed the Advisors that she had talked with the HCBA's Board about the possibility of the Law Library advertising our classes/programs/events on their website and/or newsletters. Paige stated that they seemed to be in favor of this and did not think there would be any issues. Ms. Greenlee is also going to speak to the HCBA Board to make arrangements for Norma Wise to speak on behalf of the Law Library concerning the changes that have occurred over the past few years.

New Business

There was no new business to be discussed.

The meeting was adjourned at 12:50pm.

The next scheduled meeting of the Law Library Advisors will be held on Wednesday, December 13, 2017, at 12pm in the Law Library's conference room.



Norma J. Wise
Ex Officio Secretary to the Law Library Advisors