

MINUTES
LAW LIBRARY ADVISORS' MEETING
DECEMBER 13, 2017

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors (“Advisors”) met on Wednesday, December 13, 2017, at 12:00p.m. in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were James Schmidt, Esq. Judge Christopher Nash and Paige Greenlee and Susan Miles Whitaker. Also in attendance were Jennie Tarr, Esq. (representing the County Attorney’s office), Lisa Wagner and Norma Wise.

Mr. Schmidt, as Chair, opened the meeting at 12:00pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors’ Meeting dated October 24, 2017

The Minutes of the meeting of the Law Library Advisors, dated October 24, 2017, were discussed and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Susan Miles Whitaker., seconded by Judge Nash and unanimously approved to accept the Minutes of the October 24, 2017, Law Library Advisors’ meeting as presented with no changes, additions or deletions.

Law Library Manager’s Report

Norma Wise presented the Manager’s Report updating the Advisors on comparison of November 2016 to November 2017. Norma explained that all statistics have shown slight increases across the board, except for programming which still remains a challenge.

The Law Library’s FY17 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for the first two months of FY18.

Old Business

Circulation of Florida Bar CLE CDs across all branches of HCPLC

Mrs. Wise explained LAW staff has been working with the circulation staff of Library Services and the go-live date is January 1, 2018, for circulating our CLE’s through HCPLC’s Polaris system, including returns and holds for all branches of the system.

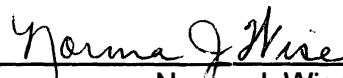
New Business

Just Bring It Back

Mrs. Wise and Ms. Wagner reviewed the new policy of Library Service of "Just Bring it Back". There will be no late fines and no holds put onto accounts as long as the library material(s) are returned. Studies have been done that show late fines are not an incentive to get the materials back, and that is the main focus – to have materials available for library customers to use and/or check-out. Obviously, this also impacts the law library, and we will lose our fine revenue of approximately \$2,000 per year.

The meeting was adjourned at 12:35pm.

The next meeting of the Law Library Advisors will be held on Wednesday, February 28, 2018, at 12pm.


Norma J. Wise

Ex Officio Secretary to the Law Library Advisors