

**MINUTES**  
**LAW LIBRARY ADVISORS' MEETING**  
**June 27, 2018**

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, June 27, 2018, at 12:00p.m. in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were Judge Christopher Nash, James Schmidt, Paige Greenlee and Susan Miles Whitaker. Also in attendance were Paul Johnston, Esq. (representing the County Attorney's office) and Norma Wise. Jackie Zebos and Lisa Wagner both had conflicts and were unable to attend.

James Schmidt, as Chair, opened the meeting at 12:10pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated April 25, 2018

The Minutes of the meeting of the Law Library Advisors, dated April 25, 2018, were discussed and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Judge Nash, seconded by Susan Miles Whitaker and unanimously approved to accept the Minutes of the April 25, 2018, Law Library Advisors' meeting as presented with no changes, additions or deletions.

Law Library Manager's Report

Norma Wise presented the Manager's Report updating the Advisors on comparison of May 2017 to May 2018. Norma explained that most statistics are still increasing, except for programming which remains a challenge.

The Law Library's FY18 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for the nine months of FY18 through May 2018.

Old Business

Mrs. Wise had asked the Advisors at the last meeting to check with their appointing authorities to ensure each was still the desired appointee of that authority. Each Advisor confirmed they had checked and continue to be his/her desired appointee.

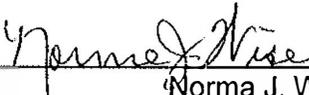
Mrs. Wise updated the Advisors on the new Westlaw contract which has been under negotiation will begin on September 1, 2018. The Advisors were informed that the Law Library will have an additional database added. The database is called Practical Law and should be a helpful tool for attorneys practicing in an area in which they are not familiar. The Advisors were told that both staff and public trainings would be done by Westlaw, and that they would each be welcome to attend either training session.

New Business

There was no new business discussed.

There being no further items to discuss, the meeting was adjourned at 12:25pm.

The next meeting of the Law Library Advisors will be held on Wednesday, August 22, 2018, at 12:00pm.

  
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Norma J. Wise

Ex Officio Secretary to the Law Library Advisors