

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
JOHN F. GERMANY PUBLIC LIBRARY
DECEMBER 2, 2010

Attendance: William Scheuerle (Chair), Bob Argus (Vice-Chair), Jim Harkins, Jim Johnson, Cori Toler, Mary Lou Tuttle, James Martin, Michael Sevi and Alma Hires were present. Catherine Cottle and Kay O'Rourke were excused.

Staff Present: Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Marcee Challenger, Manager, Materials & Circulation Services; David Wullschleger, Manager, Operations; Linda Gillon, Manager, Programming & User Services; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Sheryl Herold, Accountant III; Robin Gibson, Friends Coordinator.

Guests: Ricardo Cox, Assistant County Attorney.

The meeting was called to order at 4:00 p.m. with a quorum present.

Minutes from the September 23, 2010 and October 28, 2010 meetings were approved.

There were no presentations from the public.

The Library Board recognized the following volunteers from Bloomingdale Regional Library for their many hours of service to the Library:

Lynnette O'Brien - 270 hours

Dan Stutzman – 101 hours

Chairman Scheuerle made the following announcements:

Thank you to Library Board member, Jim Johnson, for providing refreshments for today's meeting.

Bruton Memorial Library is celebrating its 50th Anniversary during an event on Sunday, December 5 from 1:30 to 4 p.m.

Dr. Scheuerle welcomed Armand Ternak, Division Director, Temple Terrace Library.

The Board of County Commissioners have not yet advertised to fill the vacant Library Board seat for District 4.

Committee Reports

Budget Committee

The Library Board received follow-up information for and approved the year-end FY10 library budget report dated September 30, 2010 as well as the FY11 budget as of October 31, 2010.

The Library Board voted unanimously to approve the use of one-time funds to purchase a web content management system software from Active Network Inc. This will be used to expand the County's current CRM product through a modification of their existing contract with Active Network Inc.

The next meeting of the Budget Committee is scheduled for Tuesday, January 25, 2010, 3:00 p.m. at John F. Germany Public Library.

Planning Committee

The Planning Committee is working on ranking projects for the unfunded capital improvements list by the January deadline. A "busyness" index was distributed to all members which ranks the libraries according to their level of activity.

The Library Board was briefed concerning delays to place permanent outdoor furniture at Harkins Plaza. The The Planning Committee's recommendation was approved to send a letter to the Real Estate Department/Architectural Services requesting a timeline for 1) arrival of the final chair and umbrellas and 2) completion and placement of the public art.

A letter was sent to Center Place responding to their concerns about offsite parking and the steep driveway ramp at Brandon Library. Real Estate Department/R3M Department is scheduled to evaluate and repair the ramp. The Planning Committee will discuss the parking issue during their February 2011 meeting at Brandon Library.

Staff addressed a request from Mr. Harkins to explore a partnership with Hillsborough Virtual Schools. Library staff currently work with local school officials on various programs and events but will arrange a meeting to explore doing more system wide.

The next meeting of the Planning Committee is scheduled for Tuesday, January 25, 2010, 4:00 p.m. at John F. Germany Public Library.

Policy & Bylaws Committee

The agreement between the Friends of the Library of Tampa-Hillsborough County, Inc. and Hillsborough County was unanimously approved to go forward for final approval by the Board of County Commissioners at their December 15 meeting.

Policy LS516, *Abandoned & Unauthorized Vehicles on Library Property*, was reviewed and unanimously approved for implementation.

The Library Board approved the Library's holiday closing schedule for 2011.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, January 27, 2010, 3:30 p.m. at Austin Davis Library.

Unfinished Business—None.

New Business—None.

Director's Report

Library Services Department is scheduled to meet with the Interim County Administration on Friday, December 10, 2010 at 1:00 p.m. for the first meeting on the FY11-12 budget. A second meeting will take place some time in January or early February 2011.

Tampa-Hillsborough Public Library has surpassed 10 million in circulation for the first time according to circulation statistics.

The C. Blythe Andrews, Jr. Library refurbishment is on track with an official rededication ceremony planned for early February 2011. *(The date for the rededication ceremony has been confirmed for February 9, 2011 at 11:00 a.m.)*

The Saunders Foundation is hosting an unveiling of a commemorative bust of Robert W. Saunders, Sr. on Sunday, February 13, 2011 at Saunders Library.

The meeting was adjourned at 5:11 p.m.