

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
JOHN F. GERMANY PUBLIC LIBRARY
OCTOBER 28, 2010

Attendance: Bob Argus (Vice-Chair), Jim Harkins, Kay O'Rourke, Jim Johnson, and Alma Hires were present. William Scheuerle (Chair), Michael Sevi, Cori Toler, James Martin, Catherine Cottle and Mary Lou Tuttle were excused.

Staff Present: Joe Stines, Director; Linda Gillon, Manager, Programming & User Services; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Robin Gibson, Friends Coordinator; Jason Biggers, General Manager III; Andrew Breidenbaugh, Chief Librarian; Sheryl Herold, Accountant III; Anne Ross, Chief Librarian.

Guests: Ricardo Cox, Assistant County Attorney.

The meeting was called to order at 4:00 p.m.

Because there was no quorum, approval of the September 23, 2010 minutes was deferred to the next meeting.

There were no presentations from the public.

The Library Board recognized New Tampa Regional Library volunteer, Amy Rothman, for her 114 hours of service to the library.

Committee Reports

Budget Committee

The year-end library budget report is forthcoming and will include actual amounts and percentages as requested by the Budget Committee. Currently the book budget is being reviewed.

On October 6, the Board of County Commissioners (BOCC) accepted a donation from the Upper Tampa Bay Foundation to be used for the expansion of Upper Tampa Bay Library.

Staff is working on a report of projected savings from changes being considered to library delivery service as well as the impact of any changes to the Talking Books library.

The next meeting of the Budget Committee is scheduled for Tuesday, November 30, 2010, 3:00 p.m. at John F. Germany Public Library.

Planning Committee

Staff presented an overview of the Library's electronic materials collection, which currently has 45,000 eBooks in fiction and non-fiction for kids, teens and adults; 4,200 eAudiobooks and 1,700 eMusic albums. These are available in multiple formats for computers and portable electronic devices.

The Planning Committee is set to begin the process of working on the unfunded capital improvements list at their November 30 meeting.

The BOCC approved the funds to move forward with self checkout. Jan Platt Regional Library has been brought on board with self checkout, and system wide the average usage rate is 97.9% at the large libraries and 94% at the smaller libraries.

The next meeting of the Planning Committee is scheduled for Tuesday, November 30, 2010, 4:00 p.m. at John F. Germany Public Library.

Policy & Bylaws Committee

The Policy & Bylaws Committee reviewed and suggested changes to library policy, LS516, Abandoned Vehicles. The policy will be brought back for approval at a future meeting.

The Library's holiday closing schedule was reviewed and will be brought back for approval at the next meeting.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, December 2, 2010, 3:00 p.m. at John F. Germany Public Library.

Unfinished Business—None.

New Business

A letter was received from Dawn Galia, Executive Director, Center Place, requesting the Library Board look into two issues at Brandon Library where they are located: 1) the off-site parking situation ; and 2) the steepness of the entry ramp onto the library lot. These concerns will be referred to the Planning Committee for consideration and recommendation. (*Update: A letter of reply was sent to Center Place on November 9, 2010.*)

Director's Report

A library management retreat is being planned to work out staffing issues as part of reorganization.

Staff is also arranging meetings with all partnership organizations, i.e. Childrens Services, Tampa Bay History Center, MOSI, and recreational centers.

A review of current circulation statistics indicates that the library has checked out over 10 million items.

The meeting was adjourned at 5:15 p.m.