

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
AUSTIN DAVIS LIBRARY
JANUARY 27, 2011

Attendance: William Scheuerle (Chair), Bob Argus (Vice-Chair), Jim Harkins, Jim Johnson, Cori Toler, , James Martin, Michael Sevi, Alma Hires and Kay O'Rourke were present. Mary Lou Tuttle and Catherine Cottle were excused.

Staff Present: Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Marcee Challenger, Manager, Materials & Circulation Services; Linda Gillon, Manager, Programming & User Services; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Robin Gibson, Friends Coordinator; Susan Oliver, Chief Librarian; Suzanne George, Chief Librarian; Marianne Tucker, Grants Coordinator; Mary Hires, Sr. Librarian; Beverly Hladky, Sr. Librarian.

Guests: Ricardo Cox, Assistant County Attorney.

The meeting was called to order at 4:05 p.m. with a quorum present.

Minutes from the December 2, 2010 were approved as amended.

There were no presentations from the public.

The Library Board recognized the following volunteers for their many hours of service to the Library:

- Barbara Schardt, Austin Davis Library—350 hours
- Suzanne Sage, Lutz Branch Library—178 hours

Committee Reports

Budget Committee

The Budget Committee delivered its input concerning the discretionary points (0-10) that are part of the project ranking system. **The Library Board voted to assign discretionary points to proposed projects in the following percentages: 75% to expansion of current libraries; 50% to new projects.**

Revised guiding principles were unanimously adopted to be used by the Budget Committee for the FY12-13 Budget. The Library Board was briefed on the process and plans underway for the FY12-13 Budget. The Library's budget is due to be submitted by mid-March 2011. The Library Taxing District Pro-Forma is expected to be released in February. Kevin Brickey, an Economist in the County's budget office will be invited to present the Pro-Forma at the next Library Board meeting on February 24, 2011.

The Library Board discussed budget opportunities, including cuts to the book budget. **It was proposed that the grant to Temple Terrace and Plant City be reduced by \$100,000 to offset the book budget reduction. The motion received unanimous approval as an advisory recommendation to the Budget Committee.**

A special meeting of the Budget Committee was tentatively scheduled for Tuesday, February 15, 2011, 3:00 p.m. at John F. Germany Public Library. The next regular meeting of the Budget Committee is scheduled for Tuesday, February 22, 2011, 3:00 p.m. at Brandon Regional Library.

Planning Committee

The Library Board unanimously approved the following ranked list of unfunded projects as recommended by the Planning Committee:

1. Land acquisition for future C. Blythe Andrews, Jr. Library expansion
2. New Tampa Regional Library expansion
3. Riverview Library expansion
4. C. Blythe Andrews, Jr. Library expansion
5. Carrollwood area library
6. New Wimauma area library
7. New Fishhawk area regional library

The Library Board Chair was directed to send a letter to Real Estate Department requesting they pursue land acquisition to accommodate the future expansion of C. Blythe Andrews, Jr. Library.

An update was received concerning the parking lot at Brandon Regional Library. Library Services Department has requested it be added as a project to Facilities Management list of R3M projects for FY11 and a study of the parking lot is underway. The next Library Board Planning Committee is scheduled to be held at Brandon Regional Library with involved agencies invited to discuss what needs to take place to resolve the issue.

The Library Board unanimously approved staff's recommendation to close John F. Germany Public Library for one day--Saturday, January 29, 2011--due to restricted public access to the downtown area during the all-day festivities of the Gasparilla Parade. Germany Library staff will be redeployed to other locations for the day.

Refurbishment of the C. Blythe Andrews, Jr. Library (formerly College Hill) is complete in time for the rededication ceremony on Wednesday, February 9. (Renovation of public restrooms will be completed following the use of the library for the March city elections.) According to staff, the latest inspection reports indicate that the building foundation remains stabilized.

The next meeting of the Planning Committee is scheduled for Tuesday, February 22, 2011, 4:00 p.m. at Brandon Regional Library.

Policy & Bylaws Committee

The Library Board approved revisions to policy LS537, *Small Meeting Rooms*.

Also recommended by the Policy & Bylaws and unanimously approved, was a request to change the location of the April 2011 Library Board meeting to SouthShore Regional Library. The July meeting originally set for SouthShore has been changed to John F. Germany Library.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, February 24, 3:30 p.m. at John F. Germany Public Library.

Unfinished Business—None.

New Business

The next meeting of the Hillsborough County Public Library Cooperative is scheduled for Monday, February 7, 2011, 2:00 p.m. at Temple Terrace Library.

Library Board members were urged to attend the C. Blythe Andrews, Jr. Library rededication ceremony on Wednesday, February 9, 2011 at 11:00 a.m. as well as the unveiling of a commemorative bust of Robert W. Saunders, Sr. on Sunday, February 13, 2011 at Saunders Library hosted by the Saunders Foundation.

The Library Board was informed of future plans at MOSI to redo their parking and begin charging parking fees and the intent of the Museum's administration to seek reimbursement from the Library for utilities and cleaning. Staff will get input from the Hillsborough County School District and put together information for the Library Board. Wit Ostrenko, the Museum of Science & Industry's President and CEO, will be invited to the February Library Board meeting to discuss the matter.

Director's Report

Mr. Stines introduced Austin Davis Library staff, Beverly Hladky, Senior Librarian; Mary Hires, Librarian and Susan Oliver, Chief Librarian.

Arthur and Pauline Frommer, co-authors of the well-known Frommer's Travel Guides, will be at John F. Germany Public Library on Saturday, February 5 to do a Travel Talk program. The Frommers visit is the grand prize in the *Frommer's 2010 Library Display Contest* won by John F. Germany Library staff

Copies of the Annual Report were distributed. This year, the Annual Report was released exclusively online via the HCPLC.org website.

Dr. Hires announced she will be doing a book signing event for her newly released book at C. Blythe Andrews, Jr. Library on February 20, 2011, 2:00 p.m.

Following review and discussion of the November circulation statistics, it was suggested that the electronic library statistics should be broken down by types. Staff will explore and bring back information at a future meeting.

Real Estate Architectural Services replied to the Library Board's recent concerns about the progress of construction at the Harkins Plaza at SouthShore Regional Library. Construction is set to begin February 2011. Staff was directed to invite Bill Iverson, of the County's Public Art program, to attend the April Library Board meeting to discuss the status of public art plans for the Plaza.

The meeting was adjourned at 5:22 p.m.