

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
LUTZ BRANCH LIBRARY
AUGUST 27, 2015

Attendance: John McWhirter (Chair), Brenda Staton (Vice Chair), Felicia Pecora (Secretary), Jim Johnson, Candi Martin, Phyllis Alpert, Evan St. Ives, Shelia Spicola, Davis Gandeas, Christine Kazor and Blake Casper were present.

Staff present: Andrew Breidenbaugh, David Wullschleger, Aracelis Chapman, Janet Marnatti, Lorie Tonti, Linda Gillon, Jacquelyn Zebos, Lee Miller, Charlotte Diggs and Mary Helen Farris.

The meeting was called to order at 4 pm with a quorum present.

The following Lutz Library volunteers were recognized for their many hours of service:

Clay Colson
Suzanne Sage
Pete Michel
Carol Livingstone
Ann Marks
Janet Stelzmann

There were no presentations from the public.

Minutes from the July 23, 2015 meeting were approved.

Mary Helen Farris, General Counsel for the County Attorney's office provided an overview of the Florida Sunshine Laws and the requirements related to the Library Board members under the law.

Committee Reports

Finance and Planning Committees

The Monthly Budget Report for FY14 dated July 31, 2015 was reviewed along with the Activity Summary for the month of July 2015 in revised formatting to include statistics by branch.

Concerns regarding road access to Upper Tampa Bay Library and compliance with new Europay Mastercard Visa ("EMV") electronic chip technology were brought up during public comment at the August 25, 2015 joint Finance & Planning Committee meeting. The County is currently conducting a study of access points at UTB as well as several other sites. Library payment stations currently in place do not have credit card readers installed; however the upcoming replacement self checkout stations are set for compliance with EMV requirements.

The Friends of the Library have received an endowment from Mr. John Germany to be used for reading programs for children. In his honor, the Library plans to establish the John F. Germany Youth Reading Initiative.

The Cooperative Interlocal Agreement for FY16 has been adopted by the municipalities of Temple Terrace and Plant City. A report was provided on the levels of interlocal support provided to the municipal libraries.

Information regarding the Florida Library Association Standards & Guidelines and Outcomes documents were distributed in preparation for future planning efforts.

An update was provided on the Riverview Library expansion. The County is in the process of determining potential sites for a replacement library.

The next combined meeting of the Finance and Planning Committees is scheduled for Tuesday, September 15, 2015, 3:30 pm at John F. Germany Library.

Policy & Bylaws Committee

Updated policy, LS1103, Literacy Program, was unanimously approved without changes.

A citizen concern was brought forward regarding the sewage system at the West Tampa Library facility. County staff will bring back a full report on that and other water issues.

Copies of the Library Board bylaws were distributed in preparation for review and discussion at next month's Policy & Bylaws Committee meeting.

The Library Board unanimously approved an increase to the collection threshold amounts for the Unique Management debt collection service from \$25 to \$50.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, September 17, 2015, 3:30 pm at John F. Germany Public Library.

Nominating Committee

The following candidates were unanimously elected to fill the leadership officer positions:

Chair – Brenda Staton
Vice Chair – Felicia Pecora
Secretary – Phyllis Alpert

Unfinished Business –None.

New Business

The Library Board recognized the passing of Mr. John Germany. The Board of County Commissioners will honor Mr. Germany with an in memoriam presentation during their September 2nd meeting.

Director's Report

Tom Fesler, of the County's budget department, will attend the October 22nd Library Board meeting for a discussion of indirect cost allocation.

The first of a series of strategic planning workshops has been scheduled. Phill Trezza of Harvard and Jolly Architects will present *Current Trends in Planning Library Facilities* on Tuesday, October 13, 2015, 7pm at Robert W. Saunders, Sr. Library.

A public meeting was held on August 26, 2015 to gather input for planning the C. Blythe Andrews, Jr. Library replacement.

The Library Board was briefed regarding citizen concerns about Ruskin Library. Staff provided a response to the issues and these will be further addressed at a Friends of the Ruskin Library meeting in November.

The meeting was adjourned at 4:45 pm.